



Important: Delegates must please ensure that they receive **acknowledgment of receipt by e-mail** after submission of the registration forms. If the registration forms are not received before the closing date, it might not be possible to accommodate such delegates at the conference.

2024 SASFF CONFERENCE REGISTRATION FORM

Conference particulars:

Date: Thursday - Friday, 5 & 6 September 2024

Venue: Emperors Palace, 64 St. James Road, Kempton Park, Gauteng.

CLOSING DATE FOR REGISTRATIONS: **Wednesday, 28 August 2024**

Registration details of the delegate

Title: Dr/Mr/Ms	First name (On name tag)		Surname	
Position				
Institution				
Campus (if applicable)				
Institution address				
Tel no. (w):		Cell no:	E-mail:	
Special dietary requirements (only mark if any): ☐ strictly halaal [Note: A surcharge of R700.00 will apply as such meals need to be ordered from certified halaal suppliers] ☐ no pork or beef (not strictly halaal) ☐ vegetarian ☐ vegan				

Terms and conditions of registration:

1. I, the undersigned, hereby request to be registered for the SASFF Conference as follows: Mark Y(es) or N(o)

Registration for Thursday and Friday, 5 & 6 September 2024: R 4 300.00 (No VAT applies))	
Attending the Thursday evening dinner (included in the registration fees)	

2. The personal details supplied above are the correct details of the delegate who will be attending the conference. If another person is to attend as a substitute, SASFF must be informed accordingly in writing by e-mail at least five working days before the conference.

3. **Billing of fees.** Please indicate the method of payment below, as **delegates will not be allowed to attend the conference if a PO or Proof of Payment is not received before the time.**

Upon receipt of a Purchase Order from my institution, please issue a VAT invoice to my institution for the applicable conference fees.	Order no:
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OR

Direct deposit / EFT to SASFF : Account name: SASFF Bank: Absa Account: Current Number: 4102568811 Branch code: 632005 Kindly e-mail proof of payment with invoice number as reference to info@sasff.co.za	Amount: R
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4. If this registration is canceled in writing or by e-mail, **within less than five working days (after 17:00 on Wed. 28 Aug.) and before two working days (12:00 on Mon. 2 Sep.)** of the conference commencement date, **50% of the full registration fee** will be payable to the SASFF. Telephonic cancellations are not acceptable.
5. Please note that if a registered delegate does not attend the conference **without written notice of cancellation** of this pre-registration as specified in point 4 above, he/she will be liable for **the full registration fee.** This also applies if a cancellation is received **within less than 2 days (after 12:00 on Mon. 2 Sep.)** before the conference commencement date.
6. The conference fee includes tea and coffee, lunches, and the dinner function on Thursday evening. Transport to the venue and any overnight accommodation is for the delegate's account.

Delegate signature:	Date:	
Authorized by (name): (If applicable)	Signature:	Date:
Submission details: Please e-mail this registration form to info@sasff.co.za before the closing date of 30 August 2024		